

# 2022 Memorial Hours & Payroll Schedule

## OFFICE HOURS

Thursday, May 26, 2022	8:30 am ~ Noon
Friday, May 27, 2022	CLOSED
Monday, May 30, 2022	CLOSED

## Payroll Schedule (Non-Direct Deposit)

Payrolls **WITHOUT** direct deposit dated 05/27/22 (Fri) -05/31/22 (Tue) that will be delivered via USPS or courier **MUST** be submitted by 10:00 am on 05/26/22 (Thu). Overnight delivery charges will apply.

## Payroll Schedule (Direct Deposit)

Payrolls **WITH** direct deposit must be processed two (2) banking days prior to check date. Please review the following schedule for payroll submissions:

### PAY DATE

05/27/22

05/28/22 ~ 06/01/22

### SUBMIT BY

10:00 AM on 05/25/22

10:00 AM on 05/26/22